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Purpose: [X] Work Assignment Initiation [] Work Assignment Close-Out						of Performa	ance			
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Comments: The purpose of	thic action is	to initiate a ne	w work assignme	ant and to	roquaet	a work	nlan f	from the co	antrootor.	
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RICHARD S. BO	OWLES					Phone Number 202-566-2208				
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CATHERINE J.	TURNER									
CATHERINE U.	IVINICIN				Phone N	Phone Number 202-566-0951				
(Signa				(Date)	Fax Nur	Fax Number 202-566-3001				
Other Agency Official 1	Name				Branch/	Mail Code				
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Contracting Official Na	me Christin	reEdwards	<u> </u>		Branch/	Branch/Mail Code3803R				
BRADLEY RA	USTIN /	1 -1	1	l	Phone N	Number 20	2-564	1-5574		
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Innovative Measurement / proaches & Tools Technica' `ssistance for EPA Offices and State Program Partners

Contract: EP-W-10-002, Work Assignment: 0-3

Summary Information

Title: Innovative Measurement Approaches & Tools

Technical Assistance for EPA Offices and State

Program Partners

Period of Performance: From: 02/04/10 To: 10/31/10

Award Date: Total Funding:

Procurement Management Roles

WORK ASSIGNMENT MANAGER:

U.S. E.P.A. Attn: RICHARD S. BOWLES 1200 PENNSYLVANIA AVE, NW WASHINGTON, DC 20460

Mail Code: 1807T

Phone Number: 202-566-2208

Fax Number:

E-Mail Address: bowles.scott@epa.gov

Attachments

Attachment Name

STATEMENT OF WORK

STATEMENT OF WORK Contract: EP-W-10-002, Work Assignment: 0-3

Work Assignment SOW

Title: Innovative Measurement Approaches & Tools Technical Assistance for EPA Offices and State Program Partners

Contractor: IEc, Inc.

Contract No.: EP-W-10-002

Work Assignment Number: 0-3

Estimated Period of Performance:

Date of issuance to October 31, 2010

Estimated Level of Effort:

Key EPA Personnel:

Work Assignment COR (WA COR):

Scott Bowles NCEI/OPEI (1807T) (202) 566-2208 (202) 566-2200(fax)

Contract Level COR:

Catherine Turner CMG/OPEI (1805T) 202/566-0951 202/566-3001 (fax)

Background and Purpose:

This office has gained unprecedented experience from its innovative approaches to develop more efficient and effective means of implementing and measuring performance of environmental programs, such as the Environmental Results Program (ERP) and its derivative, the Common Measures program. The EPA sees extremely high value in building upon and expanding upon this work. This purpose of this work assignment is to develop and further advance measurement efforts under the umbrella of Common Measurement Approaches and Tool applications and research.

ERP is an environmental management system that integrates compliance assistance, self-certification, and performance measurement components that holds facility owners accountable for their environmental regulations. ERP represents a systematic, multi-media approach to solving high priority environmental problems in industry sectors consisting primarily of small businesses which assist states and EPA to assure regulatory compliance. The Common Measures program uses the power of common, selected indicators to expand the use of statistically based measurement across programs, both geographically and for subject matter. The state of Massachusetts and other northeastern states pioneered the ERP and Common Measures approach, addressing state-specific and region-wide environmental regulatory requirements. These programs

have demonstrated the potential for ERP and general Common Measurement approaches which: 1) expand and more clearly capture the universe of small businesses or facilities on record with the state's regulatory system and for EPA; 2) create a more effective and meaningful approach to achieve environmental compliance for many businesses and program offices; and 3) result in measurable environmental performance improvements.

Based on the initial success of ERP and the Common Measures approach. 20 states are conducting or have plans to conduct ERP projects across at least eight business sectors (e.g., autobody/repair, salvage yards, underground storage tanks, dry cleaning, printing, consolidated animal feed operations, photo processing, dental mercury, etc.) and implement other Common Measurement approaches. Additionally, EPA's Office of Enforcement and Compliance Assistance, with Regional and Program Office interest, are developing plans to explore and use an expanded Common Measurement approaches as well as how to develop a "first order comparative risk" (1stOCR) targeting as an overlay used in tandem with the measurement tools of ERP and Common Measures, both for a sector and for a whole program.

In order to help further EPA's mission, EPA supports these tools and advancement of new and Common Measurement approaches and has a goal of establishing ongoing and sustainable state ERPs and Common Measurement approaches nationwide. EPA's objectives includes: developing, improving, and disseminating ERP and Common Measurement tools and information; providing technical assistance and training that support states, EPA. federal agencies, and other organizations (e.g., academic institutions, NGOs, etc.) in their efforts to develop or support, and implement ERPs and Common Measurement approaches; highlighting results based on ERP's and Common Measurement approaches' performance-based measurements; and development of 1st OCR ordering or sorting, via these measurement tools. Consistent with the overall purpose of this work assignment, the tasks below aim to provide technical assistance and training for ERP and Common Measurement and 1st OCR ordering to EPA, other federal agencies, state partners, and other interested organizations.

Quality Assurance (QA) Requirements

Check [] Yes or [X] NO, if the following statement is true or false. The Contractor shall submit a written Quality Assurance Project Plan for any project that is developing environmental measurements or a Quality Assurance Supplement to the Quality Management Plan for any project which generates environmental data using models with their technical proposal.

Work Assignment CORs will provide additional information here, if Yes is checked above

Tasks and Deliverables:

The WA COR will review all deliverables in draft form and provide revisions and/or

comments to the contractor. The contractor shall prepare the final deliverables incorporating the WA COR's comments.

Contractor personnel shall at all times identify themselves as Contractor employees and shall not present themselves as EPA employees. Furthermore, they shall not represent the views of the U.S. Government, EPA, or its employees. In addition, the Contractor shall not engage in inherently governmental activities, including but not limited to actual determination of EPA policy and preparation of documents on EPA letterhead.

Task 1 - Prepare Work plan

The contractor shall prepare a work plan within 15 calendar days of receipt of a work assignment signed by the Contracting Officer. The work plan shall outline, describe and include the technical approach, resources, timeline and due dates for deliverables, a detailed cost estimate by task and a staffing plan. The WA COR, Contract Level COR and the CO will review the work plan. However, only the CO can approve/disapprove the work plan. The contractor shall prepare a revised work plan incorporating the Contracting Officer's comments, if required.

Deliverables and schedule under Task 1

- 1a. Workplan within 15 calendar days of receipt of work assignment.
- 1b. Revised workplan within _7_ calendar days of receipt of comments from the Contracting Officer, if required.

Task 2 -	Common Meas	surement Ap	pproache	s and Took	: Technical	Assistance
[Section:	Element 4 #3	, para(s) _	_3, p	age(s) _12_	1	

The contractor shall provide Common Measurement Approaches and Tool technical assistance to EPA, other federal agencies, state partners (e.g., states and the ERP States Consortium) and other organization as designated by WA COR as "hotline" technical assistance which are conducting, or may be planning ERP and Common Measurement approaches and or research. Technical assistance to these audiences can be categorized into four subject areas:

- reporting results;
- expanding knowledge and support for ERP and Common Measurement approaches;
- · supporting automation and technical needs; and
- providing training and attending conferences and presentations.

The contractor shall assist EPA with technical assistance requests from these subject areas as requested by EPA program and regional offices, states, the WA COR, or partners with WA COR approval (e.g., academics, other state and federal government officials,

etc.). The contractor shall also be prepared to have a technical representative attend where appropriate (e.g., locally)/participate in Common Measurement Approaches and Tool related meetings for technical assistance and/or for presentations. This technical assistance is designed to help EPA, states, and other organizations streamline ERP, Common Measurement and 1st OCR approaches in their start-ups, implementation, results reporting, research and analysis, and increase their applications. The contractor shall use existing ERP, Common Measures, and 1st OCR state and international models (e.g., TX RIBIS, UK's OPRA, EPA Region III's UST risk template, etc.) and lessons learned, as well as program results, to provide effective approaches, technical assistance and project planning including: models of new assistance materials and approaches on already existing ERP, Common Measures, and 1st OCR materials; and wherever possible, capacity-building technical assistance approach to reduce long-term state reliance on contractor assistance.

The contractor shall submit monthly updates on technical assistance activities and plans to discuss, review, plan technical assistance needs periodically in phone calls and/or meetings with WA COR as requested.

Deliverables and schedule under Task 2

- 2a. Within one week of receiving an agency/organization request, or a request via the WA COR the Contractor shall meet/conference call with the designated requesting official(s) and prepare a plan to meet their technical assistance needs. Should the agency's request be beyond the normal technical assistance outlined in the above, or request a technical assistance visit, the Contractor shall contact the WA COR regarding the proposed technical assistance. The WA COR will issue technical direction accordingly to document the assistance under the scope of this task.
- 2b. The Contractor, shall submit a cumulative summary of agency technical assistance in a monthly update, including requested deliverables (e.g., model QAPP, etc.) as well as simple estimate of hours used. Based on comments from WA COR's review of monthly summaries Technical Direction shall be used to revise

Task 3 -	Common Measurement and Compliance Indexing Development
	Element 3_#2, para(s) _2, page(s) _11]

Understanding the performance of facilities in any given sector helps regulators adjust resources, efforts, and materials to achieve greater compliance and environmental protection. The Compliance Indexing Project was initiated by the Office of Enforcement and Compliance Assistance to examine the current state of the science and use of environmental and other relevant compliance indexing approaches by federal, state, and local governments, associations, and international environmental agencies and

organizations. The purpose of this task is to provide follow up activities such as additional research and analysis (e.g., Department of Interior, Customs and Border Patrol, etc.) for compliance indexing. Additionally, this task will incorporate a delineation of the steps used in developing a compliance index approach which can lead to an outline for training/development of compliance indexing approaches to be used by federal and state regulators, programs, etc.

Deliverables and schedule under Task 3

- 3a. Within 10 days of receiving workplan approval the Contractor shall discuss with the WA COR opportunities to enhance the Compliance Indexing Project Report. Within one week of discussion with WA COR the Contractor shall provide a brief outline of agreed upon follow up issues and items to compliment the Compliance Indexing Project Report and timeline for completion of an updated Compliance Indexing Project Report. WA COR will provide approval to commence on follow up activities within three days.
- 3b. Based on the WA COR approved approach in 3a, The Contractor, shall submit an updated and new final Compliance Indexing Project Report that incorporates any further comments, updates, and additional information, and includes an outline/or process description which delineates the steps in developing an indexing approach. The Contractor shall also identify any additional areas of interest or use for follow-up, based upon this work.

Ω [Uniter tes Environmental Protection Agency Washington, DC 20460 Work Assignment				Work Assistant Number 0-3	
Y		Wor	k Assignmen	nt	[] Original [X] Amendme	
Contract Numb EP-W-10-0		Contract Period Base X	Option Period Number		Title of Work Assignment Innovative Measure	ement Approaches & ssistance for EPA Offices
Contractor INDUSTRI	TAL ECONO	OMICS INC.		Specify Section	ion and Paragraph of Contract SO	
Purpose:	[] Work Assign	See Delicented State of Control	k Assignment Close-Out		Periods of Performance	
	[X] Work Assi		Incremental Funding		From: 02/04/10	та:10/31/10
- atal	[X] Work Plan	ı Approval			11000	10.10/01/12
Comments: The purpo:	se of this ar	mendment is to app	prove the contracto	ır's work p	plan dated February 23	3, 2010.
[] Superfu	ınd	Ac	ccounting and Ap	propriation	ons Data	[X] Noл-Superfund
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DC [Max 6]		ppropriation Budget Org/Code Code (Max 6) (Max 7)	Program Element (Max 9)	Object Class	Amount (Dollars) (Cents)	Site/Project Cost Org/Code (Max 8) (Max 7)
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KIUHAND	S. BOWLE	.S			Phone Number 202-566	-2208
	(Signature)			(Date)	Fax Number	
Project Officer I					Braлch/Mail Code1805T	, 1
CATHERIN	NE J. TURN	1ER			Рhоле Number 202-566	-0951
	(Signature)			(Date)	Fax Number 202-566-3	,001
Other Agency C	Official Name				Branch/Mail Code	
					Phone Number	
	(Signature)			(Date)	Fax Number	
Contracting Offi				445	Branch/Mail Code3803R	
3RADLEY	R. AUSTIN		3/2	5/10	Phone Number 202-564-	
	(Signature)	Receipt and Approval of Work	Signature and Title	(Date)	Fax Number 202-565-2	560
COMITACION FILM	.iuwieuganeia ori	receibt and abbioser of ssore	Apian (Signature and True)		Date	

Innovative Measurement pproaches & Tools Technic Assistance for EPA Offices and State Program Partners

Contract: EP-W-10-002, Work Assignment: 0-3, Amendment: 0001

Summary Information

Title:

Innovative Measurement Approaches & Tools

Technical Assistance for EPA Offices and State

Program Partners

Period of Performance: From: 02/04/10

To:

10/31/10

Award Date:

02/04/10

Total Funding:

WA Totals

The following item(s) have been added:

Category	POP	, Amount
Estimated Cost Fixed Fee	Base Pd. Base Pd.	(b)(4)

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O.ED/	Unite	ates Environmental Protection Washington, DC 20460	n Agency	Work As 0-3	ment Number				
⊕ EP/		1	[] Original [X] Amendment Number:2						
Contract Number EP-W-10-002	Contract Period Base X	Option Period Number	Innovati Tools Te	Title of Work Assignment Innovative Measurement Approaches & Tools Technical Assistance for EPA Offices and State Program Partners					
Contractor INDUSTRIAL ECO	NOMICS INC.	n and Paragrapi			,				
Purpose: [] Work As:	signment Initiation []	Work Assignment Clase-Out		Periods of	Performance	** ****			
[X] Work A	Assignment Amendment In Approval	From:02	2/04/10	То	:10/31/10				
Comments: The purpose of this amendment is to increase the level of effort from 213 by 215 to 428 hours and request a revised budget. No changes are made to the Statement of Work. Additional support is required to assist the Office of Enforcement and Compliance Assurance in developing performance measures for at least two of their seven 2011-13 national initiatives.									
[] Superfund		Accounting and A	ppropriatio	ons Data		⟨₁	Non-Superfund		
							10,000,000		
DC Budget/FYs (Max 5) (Max 4)	Appropriation Budget Or Code (Max 6) (Max		Object Class	Amount (Dollars) (Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)		
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Contract Period: Previously Approved		Cost/Fee \$24,912.68		.	LOE 213				
This Action		\$0.00		· ·	215				
Total	\$	524,912.68			428				
119		Work Plan / Cost E	stimate Ap	provals					
Contractor WP Dated :		lost/Fee:		··	LOE:				
Cumulative Approved: Work Assignment Manager		Cost/Fee:\$24,912.68		- , 	LOE:213				
				Branch/Mai	Branch/Mail Code1807T				
RICHARD S. BOW	LES			Phone Num	Phone Number 202-566-2208				
(Signature)			(Date)	Fax Numbe	Fax Number				
Project Officer Name				Branch/Mai	Branch/Mail Code 1805T				
CATHERINE J. TUI	RNER	Phone Num	ber 202-566	6-0951					
(Signature)		Fax Numbe	Fax Number 202-566-3001						
Other Agency Official Name		Branch/Mail	Code						
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Contracting Officia' Name	I T	,	, ,	Branch/Mail	Code3803F	₹			
BRADDEY R. AUST		lo	130/10	Phone Num	ber 202-564	1-5574			
(Signature)	t.		(Date)	Fax Numbe	202-565-2	2560			
Contractor Acknowledgemen	nt of Receipt and Approval	of Workplan (Signature and Titl	'e)		Date				

Innovative Measuremen \pproaches & Tools Technic \Assistance for EPA Offices and State Program Partners

Contract: EP-W-10-002, Work Assignment: 0-3, Amendment: 0002

Summary Information

Title: Innovative Measurement Approaches & Tools

Technical Assistance for EPA Offices and State

Program Partners

Period of Performance: From: 02/04/10

To: 10/31/10

Award Date: 02/04/10

Total Funding:

WA Classification

The following changes have occurred:

The Labor Hour Ceiling has changed from 213 to 428.

.0.[EP/	United 9s Environmental Protection Agency Washington, DC 20460			Work A 0-3	Work Ass nent Number 0-3					
AL		1	Work	« Assignmen	ıt	Origin	Original [X] Amendment Number:3				
Contract Num EP-W-10-		15 1	ract Period ase X	Option Period Number		Innov: Tools	Techni	easure ical As	ement App ssistance fo Partners	roaches & or EPA Offices	
Contractor INDUSTR	IAL ECO	NOMICS I	INC.		Specify Section						
Purpose:	D41290 20.31	signment Initiat	RIGER SCORE	Assignment Close-Out		Periods	of Perform	nance			
		Assignment Am Plan Approval	nendment [] Inc	cremental Funding		From	:02/04/	10		то:10/31/10	
Comments:											
The purpo	se of this	s amendm	ent is to appr	rove the contracto	or's Work	Plan date	∌d July :	21, 20	110.		
[] Superfu	ınd		Acc	counting and Ap	propriati	ons Data	1			[X] Non-Superfund	
DC (Max 6)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)	
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Previously App			\$24,9				428				
This Action			\$29,3	77.31			0				
Total			\$54,28	89.99		_	428				
			Wo	rk Plan / Cost Es	stimate A	pprovals	<u> </u>				
Contractor WF	2 Dated :08/	05/10	Cost/Fee	\$54,289.99			LOE:428				
Cumulative Ap	- V		Cost/Fee	\$54,289.99			ŁOE:428				
Work Assignm						Branch/	Branch/Mail Code1807T				
RICHARD	S. BOW	LES				Phone I	Phone Number 202-566-2208				
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Project Officer	Name			-		Branch/	Branch/Mail Code1805T				
CATHERINE J. TURNER						Phone I	Phone Number 202-566-0951				
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Other Agency Official Name						Branch/	Mail Code			ANDRANG	
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Contractor Acl		nt of Receipt a	nd Approval of Wor	kolan /Signature and Title)	1	i	_	Date	1000		

Innovative Measuremer Approaches & Tools Techni | Assistance for EPA Offices and State Program Partners

Contract: EP-W-10-002, Work Assignment: 0-3, Amendment: 0003

Summary Information

Title: Innovative Measurement Approaches & Tools

Technical Assistance for EPA Offices and State

Program Partners

Period of Performance: From: 02/04/10

To: 10/31/10

Award Date: 02/04/10

Total Funding:

WA Totals

The following item(s) have been modified:

Category	POP	From	By	То
Estimated Cost Fixed Fce	Base Pd. Base Pd.	(b)(4)		

						_						
SEPA Unit				ates Environmental Protection Agency Washington, DC 20460			Work Ar ment Number 0-3					
W/E	: 17	4	Work	Assignmen	t	[] Origin	[] Original [X] Amendment Number:4					
Contract Numb EP-W-10-0		200000000000000000000000000000000000000	act Period se X	d Option Period Number			Title of Work Assignment Innovative Measurement Approaches & Tools Technical Assistance for EPA Offices and State Program Partners					
Contractor Specify Sec INDUSTRIAL ECONOMICS INC.							_	-				
Purpose:		signment Initiati	-	ssignment Close-Out		Periods	of Perform	ance				
	[X] Work A	Assignment Am In Approval	endment [] Inc	remental Funding		From	:02/04/	10		то:11/18/10		
Comments: The purpos to the Gove			ent is to exten	d the Period of P	'erformar	nce to No	vember	· 18, 2	1010 at no a	additional cost		
[] Superfur	nd		Acc	ounting and App	propriati	ons Data	3			[X] Non-Superfund		
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© DC ☐ (Max 5)	Budget/FYs (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Yax 9)	Object Class	Amount	(Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)		
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Contract Period	Contract Period: Cost/Fee LOE											
Previously App	roved		\$54,28	9.99			428					
This Action			\$0.00				0					
Total			\$54,28	9.99			428					
			Wor	k Plan / Cost Es	timate A	pprovals	5					
Contractor WP	Dated:		Cost/Fee:				LOE:					
Cumulative App			Cost/Fee:	\$54,289.99			LOE:428					
Work Assignme	ent Manager	Name				Branch	Branch/Mail Code 1807T					
RICHARD	S. BOW	LES				Phore	Phone Number 202-566-2208					
	(Signature)		· · · · · · · · · · · · · · · · · · ·		(Date)	Fax Nu	Fax Number					
Project Officer						Branch	Branch/Mail Code1805T					
CATHERINE J. TURNER						Phone	Phone Number 202-566-0951					
(Signature) (Date)						Fax Nu	mber 202	-566-	3001			
Other Agency Official Name						Branch	/Mail Code					
						Phone	Number					
	(Signature)				(Date)	Fax Nu	Fax Number					
Contracting Off	ficial Name	,				Branch.	/Mail Code	3803F	₹			
BRAPHEY	R) Aysi	TIN		1	21/10	Phone	Number 20)2-56	4-5574			
- N	VSignature)			10	26 10 (Bate)	Fax Nu	mber 202	-565-	2560			
Contractor Ack		ent of Receipt a	nd Approval of Work	plan (Signature and Title)				Date				

Innovative Measuremen' `pproaches & Tools Technic Assistance for EPA Offices and State Program Partners

Contract: EP-W-10-002, Work Assignment: 0-3, Amendment: 0004

Summary Information

Title: Innovative Measurement Approaches & Tools

Technical Assistance for EPA Offices and State

Program Partners

Period of Performance: From: 02/04/10 To: 1.1/18/10

Award Date: 02/04/10

Total Funding:

WA Classification

The following changes have occurred:

The Anticipated Expiration Date has changed from 10/31/10 to 11/18/10.